# **MONTCLAIR PUBLIC SCHOOLS**



# **PUBLIC BOARD MEETING HELD ON**

# MONDAY, JULY 10, 2017 AT 2:00 PM GEORGE INNESS ANNEX ATRIUM 141 PARK STREET, MONTCLAIR, NEW JERSEY

#### MINUTES OF THE PUBLIC BOARD MEETING HELD MONDAY, JULY 10, 2017 AT 2:00 PM GEORGE INNESS ANNEX ATRIUM 141 PARK STREET, MONTCLAIR, NEW JERSEY

#### A. STATEMENTS

1. Meeting Notice at 2:10 pm

#### B. ROLL CALL

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	х			
Jessica de Koninck	X			
Joseph Kavesh	x			
Anne Mernin	2:35 pm			
Eve Robinson	х			
Franklin Turner	X			

Staff Members	4
Members of the Public	10
Members of the Press	2

#### C. BOARD RETREAT

D. RESOLUTION FOR EXECUTIVE SESSION at 5:40 pm

#### Joe Kavesh moved to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters,

NOW THEREFORE BE IT RESOLVED, the Board of Education adjourns to closed session to discuss:



a matter rendered confidential by federal or state law;

material the disclosure of which constitutes an unwarranted invasion of individual privacy; possible violations or violations of law;

- any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting
- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck	X			
Joseph Kavesh	X			
Anne Mernin	x			
Eve Robinson	X			
Franklin Turner	X			

# Seconded by Franklin Turner and approved by a vote of 7-0

- E. RETURN TO OPEN SESSION at 8:00 pm
- F. STATEMENTS
  - 1. Meeting Notice
- G. THE PLEDGE OF ALLEGIANCE
- H. ROLL CALL at 8:10 pm

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	X			
Jevon Caldwell-Gross	X			
Jessica de Koninck	X			

Joseph Kavesh	X		
Anne Mernin	X		
Eve Robinson	X		
Franklin Turner	X		

Staff Members	6
Members of the Public	20
Members of the Press	3

- I. SUPERINTENDENT'S OFFICE
- J. SEARCH UPDATE
- K. COMMENTS FROM THE PUBLIC

The Board allowed time for the public to comment on agenda and non-agenda items.

L. MINUTES

# Jessica de Koninck moved to approve the following minutes:

1. Workshop and Public Meeting held on June 19, 2017

# Seconded by Joe Kavesh and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	X			
Franklin Turner	X			

#### M. DEPARTMENT OF CURRICULUM AND INSTRUCTION

#### Joe Kavesh moved to approve the following resolution:

1. Resolution Re: Approval of School Field Trips

**WHEREAS**, THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS REQUIRE APPROVAL OF ALL SCHOOL RELATED FIELD TRIPS BY THE BOARD OF EDUCATION AND,

WHEREAS, THE FIELD TRIP MUST BE DIRECTLY RELATED TO INSTRUCTION AND CLASS WORK,

NOW, THEREFORE, BE IT RESOLVED THAT THE FOLLOWING FIELD TRIPS ARE APPROVED:

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
10/19/2017	Glenfield	7	Ramiccio	Museum of Natural History Central Park West & 79 <sup>th</sup> St. NY, NY	\$30	In alignment with the social curriculum, students will explore the Hall of Eastern Woodlands, Indians. In alignment with the science curriculum, students will examine rock & mineral formation in Guggenheim Hall of Minerals.	Yes 5.5hrs.
6/7/2018	Glenfield	8	Lofrano/Kozma	Rocking Horse Ranch	\$50	This will serve as an End of the Year trip for both 8 <sup>th</sup> grade houses as a culmination of middle school, a celebratory event.	Yes 12hrs.
7/31/2017	Hillside	4 & 5	D'Amico	Wonderama Studio 36 <sup>th</sup> & Park Ave. NY, NY	\$0	<b>Drums of Thunder:</b> Performance on the Wonderama Show.	No 17hrs.

**BE IT FINALLY RESOLVED** THAT THE FIELD TRIPS ARE APPROVED IN ACCORDANCE WITH THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS.

#### Seconded by Jessica de Koninck and approved by a vote of 5-1

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	х			
Jevon Caldwell-Gross	x			
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin		х		
Eve Robinson	X			

Franklin Turner			Х
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#### N. BUSINESS OFFICE

#### Eve Robinson moved to approve the following resolution:

1. Resolution Re: Approval of Conference and Travel Requests

**WHEREAS**, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

**NOW, THEREFORE, BE IT RESOLVED** that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

	CONFERENCE AND TRAVEL EXPENSES						
CONFERENCE	<u>Date</u>	BOARD MEMBER/ EMPLOYEE	<u>School</u> <u>Dept.</u>	ESTIMATED <u>COST</u>	EDUCATIONAL <u>PURPOSE</u>	LOCATION	
Board Presidents and Vice Presidents Regional Training Leadership/ NJSBA	8/16/17	Laura Hertzog	CO	\$50.00	This regional training seminar is geared towards school board Presidents and Vice Presidents to build their leadership skills.	Montville, NJ	
Achieve NJ Regional Workshop/ NJDOE	7/11/17	Dr. Kendra Johnson	CO	\$0	Pursuant to NJ state law, MPSD has an obligation to comply with teacher and school leader evaluation guidelines outlined in AchieveNJ. This training will provide new information regarding our district responsibilities relative to AchieveNJ.	Wayne, NJ	
Amistad Curriculum Consortium/ NJ Amistad Commission	7/31-8/2/17	Dr. Kendra Johnson	Со	\$0	This training will enhance her ability to support teachers and school leaders to effectively adhere to	Union, NJ	

		the Amistad Bill (A1301).	

**BE IT FINALLY RESOLVED** that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	х		X 8/16/17	
Jevon Caldwell-Gross	X			
Jessica de Koninck	X			
Joseph Kavesh	X			
Anne Mernin	X			
Eve Robinson	X			
Franklin Turner				X

# Seconded by Jessica de Koninck and approved by a vote of 6-1

# Jevon Caldwell-Gross moved to approve the following resolution:

2. Resolution Re: Approval of Monthly Budget Reports and Bills and Claims

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11 (c) 3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a), and that pursuant to N.J.A.C. 6A:23-2-11 (c) 4, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for year end June 30, 2017 in the amount of \$3,987,507.26

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$10,000,000.00 for the month of July 2017.

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges receipt of the Secretary's Report for the month of April 2017 and Treasurer's report for the month of April 2017.

Seconded by Laura Hertzog and approved by a vote of 4-0-2

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	х			
Jessica de Koninck	X			
Joseph Kavesh			x	
Anne Mernin			x	
Eve Robinson	X			
Franklin Turner				х

#### Joe Kavesh moved to approve the following resolution:

3. Resolution Re: Award of Contract for the Following Supplies: General Classroom, Audio Visual, Copy Duplicator, Custodial, Elementary Science, Fine Arts, Health and Trainer, Library, Math, Music, Office/Computer, Physical Education, Science, Special Needs, Teaching Aids, Technology and World Languages for the 2017-2018 School Year

<u>Topic:</u> School supplies are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

<u>Background Information</u>: In accordance with the provisions of N.J.S. 18A:18A-4, specifications were developed for general classroom, audio visual, copy duplicator, custodial, elementary science, fine arts, health and trainer, library, math, music, office/computer, physical education, science, special needs, teaching aids, technology and world languages by the firm of Educational Data Services, Inc. for the Educational Cooperative Pricing System. Sealed, competitive public bids for the supplies listed above were advertised and subsequently received by the Educational Services Commission of Morris County, host for Essex/Hudson/Passaic Cooperative Bid as indicated below. The bids were analyzed by Educational Data.

<u>Superintendent's Recommendations</u>: In accordance with the recommendations of the firm of Educational Data Services, Inc., I recommend that the Montclair Board of Education award a contract to the vendors on a list kept on file in the Business Office for the following categories:

General Classroom Supplies	\$ 61,123.88	Music Supplies	\$ 435.02
Audio Visual Supplies	157.98	Office/Computer Supplies	11,993.37
Copy Duplicator Supplies	47,993.09	Physical Education Supplies	2,650.61
Custodial Supplies	30,339.60	Science Supplies	11,338.85
Elementary Science Supplies	768.71	Special Needs Supplies	2,457.47
Fine Arts Supplies	17,652.71	Teaching Aids Supplies	6,307.16
Health and Trainer Supplies	17,450.17	Technology Supplies	153.85

Library Supplies	1,423.05	World Languages Supplies	665.68
Math Supplies	1,615.46		

#### Seconded by Jessica de Koninck and approved by a vote of 5-1

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	X			
Jessica de Koninck	X			
Joseph Kavesh	X			
Anne Mernin		х		
Eve Robinson	X			
Franklin Turner				X

#### Joe Kavesh moved to approve the following resolution:

- 4. Resolution Re: Disposal of Surplus, Broken and/or Outdated Equipment Resolution
- WHEREAS, the Montclair Public Schools is the owner of certain surplus property which is no longer needed for district use; and
- WHEREAS, the Montclair Public Schools is desirous of selling said surplus property in an "as is" condition without express or implied warranties.
- NOW THEREFORE, be it RESOLVED by the Board of Education in the Township of Montclair, County of Essex, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Department of Technology for Montclair Public Schools.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

Singer AG 342654 Sewing machine cabinet model

Singer AG 457483 Sewing machine cabinet model Singer AG 345467 Sewing machine cabinet model Singer AJ 701496 Sewing machine cabinet model Model #719 Graduate Sewing machine cabinet model Model #935 Sewing machine cabinet model Model #734 Sewing machine cabinet model Model #6012C Sewing machine cabinet model Kenmore 158 sewing machine (no cabinet just machine) Kenmore 385 sewing machine (no cabinet just machine) Kenmore 9008 sewing machine (no cabinet just machine)

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) Montclair Public Schools reserves the right to accept or reject any bid submitted.

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck	X			
Joseph Kavesh	x			
Anne Mernin		х		
Eve Robinson	X			
Franklin Turner				X

#### Seconded by Jessica de Koninck and approved by a vote of 5-1

#### Joe Kavesh moved to approve the following resolution:

5. Resolution Re: Approval of the First Reading of the Policy on Unpaid Meal Charges/Outstanding Food Service Charges

**RESOLVED** that the Montclair Board of Education does hereby approve the first reading of Policy 8550 on Unpaid Meal Charges/Outstanding Food Service Charges (attached).

Seconded by Jessica de Koninck and approved by a vote of 5-1

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	х			
Jevon Caldwell-Gross	x			
Jessica de Koninck	X			
Joseph Kavesh	x			
Anne Mernin		X		
Eve Robinson	X			
Franklin Turner				Х

#### O. PUPIL SERVICES

#### Jevon Caldwell-Gross moved to approve the following resolution:

1. Resolution Re: Out of District Placements

WHEREAS, the Superintendent recommends that the Board approves the actions contained in

the attached Out-of-District Placements for the 2017-2018 school year.

**BE IT RESOLVED** that the Board approves the attached lists.

# MONTCLAIR PUBLIC SCHOOLS OUT OF DISTRICT PLACEMENTS PRESENTED TO THE BOARD

Note: Tuition amounts listed below are based on full-year costs due to the need to estimate if attendance dates have not yet been determined. Actual costs will be reflected on contract when it is issued.

July 10, 2017

Student ID	School	Amount
030154	Daytop New Jersey Academy	\$35,520.00
056717	Harbor Haven	\$6,583.50
005695	Camp Hope	\$4,623.00
012452	Shepard High School	\$61,158.69
021629	Windsor Prep.	\$8,409.71
035340	Stepping Forward	\$3,800.00

# Seconded by Jessica de Koninck and approved by a vote of 5-0-1

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	X			
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin			x	
Eve Robinson	X			
Franklin Turner				Х

Jevon Caldwell-Gross moved to approve the following resolution:

2. HIB Report

# HIB Investigation Resolution for SUPERINTENDENT'S REPORT – July 10th, 2017

- A. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation Involving SID # 044355on 6/20/17 for reason set forth in the Superintendent's Report to the Board and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students" parents forthwith.
  - a. Substantiated: Yes
  - b. Counseling cultural sensitivity
  - c. School Counselor will meet with students.
- B. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation Involving SID #100100, # 026110, # 027732 on 6/17/2017 for reason set forth in the Superintendent's Report to the Board and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students" parents forthwith.
  - a. Substantiated: Yes
  - b. in-school counseling, Counseling cultural sensitivity
  - c. Counseling with the students about appropriate language, Psychoeducation
- C. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation Involving SID #984196 on 6/19/2017 for reason set forth in the Superintendent's Report to the Board and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students" parents forthwith.
  - a. Substantiated: Yes
  - b. Counseling with the students: Psychoeducation

#### Seconded by Jessica de Koninck and approved by a vote of 5-0-1

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck	x			
Joseph Kavesh	X			
Anne Mernin			X	
Eve Robinson	X			
Franklin Turner				Х

Jevon Caldwell-Gross moved to approve the following resolution:

- 3. Resolution Re: Award of Contract for Professional Services ABA Behavior Consultant
- WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...,", when the cost does not exceed \$40,000, and
- WHEREAS, the Montclair Board of Education is in need of an ABA Behavior Consultant, and
- WHEREAS, Sudha Ramaswamy, Consultant has offered to provide this service at a rate of \$200/hour for an approximate total of \$7,800.00 for the summer of 2017,
- NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby appoint Sudha Ramaswamy, Consultant to provide this service.

#### Seconded by Jessica de Koninck and approved by a vote of 5-0-1

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	X			
Jessica de Koninck	х			
Joseph Kavesh	Х			
Anne Mernin			х	
Eve Robinson	X			
Franklin Turner				Х

P. OFFICE OF THE SUPERINTENDENT

#### Joe Kavesh moved to approve the following resolution:

- 1. Resolution Re: Approval of Bi-Lingual/ESL Three Year Program Plan
- WHEREAS, N.J.A.C. 6A-8. 3.1(a)(7) provides that district boards of education shall be responsible for developing English language assistance programs for English Language Learners that are aligned to the Core Curriculum Content Standards and the English Language Proficiency Standards,
- NOW, THEREFORE, BE IT RESOLVED that the attached Bilingual/ESL Three-Year Program Plan (attached) be, and hereby is, approved, effective immediately and until such time as modified by the Board of Education.

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck	X			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	X			
Franklin Turner				x

# Seconded by Jevon Caldwell-Gross and approved by a vote of 6-0

#### Jessica de Koninck moved to approve the following resolution:

- 2. Resolution Re: Extension of Contracts/Appointments of Legal Counsel, Schenck Price Smith & King, LLP
- WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any contract, the amount of which exceeds the bid threshold, shall be negotiated and awarded by the board of education by resolution at a public meeting without public advertising for bids and bidding therefore if the subject matter thereof consists of Professional Services...,", and
- WHEREAS, the Montclair Board of Education, being in need of legal counsel, went through an RFP process in the 2014-2015 school year and awarded contracts to Schenck Price Smith & King, LLP on November 17, 2014 at the following hourly rates:

Schenck Price Smith & King, LLP for Special Education Counsel, \$160/hr.

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the extension of contracts and appoints legal counsel services to Schenck Price Smith & King, LLP from July 10, 2017 to October 10, 2017 at the rates provided in their RFP.

#### Seconded by Eve Robinson and approved by a vote of 5-0-1

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	х			
Jessica de Koninck	x			
Joseph Kavesh			X	
Anne Mernin	X			
Eve Robinson	Х			
Franklin Turner				X

#### Joe Kavesh moved to approve the following resolution:

- 3. Resolution Re: Acceptance of Grant Award and Approval of Submission of the Montclair State University Network for Educational Renewal (MSUNER) in the Amount of \$1,500
- WHEREAS, the State Department of Education requires Boards of Education to accept the grant allocations and approve the submission of the Montclair State University Network for Educational Renewal (MSUNER),
- NOW THERFORE BE IT RESOLVED, that the Montclair Board of Education accepts the grant allocation of \$1,500 and approves the submission of the Montclair State University Network for Educational Renewal (MSUNER).

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	х			
Jevon Caldwell-Gross	X			
Jessica de Koninck	x			
Joseph Kavesh	X			
Anne Mernin	x			
Eve Robinson	X			
Franklin Turner				X

#### Seconded by Jevon Caldwell-Gross and approved by a vote of 6-0

#### Q. HUMAN RESOURCES

#### Joe Kavesh moved to approve the following resolution:

1. Resolution Re: Approval of Personnel Report as Revised

**WHEREAS**, the Superintendent has recommended that the Board approve the actions contained in the attached Personnel Report.

**NOW, THEREFORE, BE IT RESOLVED** that the Board approves the attached Personnel Report including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross	x			
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin	X			
Eve Robinson	X			
Franklin Turner				X

### Seconded by Jessica de Koninck and approved by a vote of 6-0

#### R. BOARD COMMENTS

#### S. ANNOUNCEMENT OF FUTURE MEETING DATES

The Montclair Board of Education will conduct a Board Governance meeting on Saturday, July 22, 2017 in the Charles H. Bullock School library at 55 Washington Street. The next public meeting of the Montclair Board of Education will be held on Monday, August 21, 2017 at 6:30 pm in the George Inness Annex Atrium at 141 Park Street. The meeting will then go into closed session until approximately 7:30 pm when it will re-open to the public.

T. Adjournment at 10:30 pm

#### Joe Kavesh moved to adjourn

#### Seconded by Jevon Caldwell-Gross and approved by a vote of 6-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	X			
Jevon Caldwell-Gross	Х			
Laura Hertzog	Х			
Joseph Kavesh	X			

Anne Mernin	Х		
Eve Robinson	Х		
Franklin Turner			x